

**FLORIDA DEPARTMENT OF STATE DIVISION OF ELECTIONS  
CAMPAIGN TREASURER'S REPORT SUMMARY**

**OFFICE USE ONLY**

(1) \_\_\_\_\_  
Name

(2) \_\_\_\_\_  
Address (number and street)

\_\_\_\_\_  
City, State, Zip Code

CHECK IF ADDRESS HAS CHANGED

(3) ID Number: \_\_\_\_\_

**(4) Check appropriate box(es):**

Candidate (office sought): \_\_\_\_\_

Political Committee

CHECK IF PC HAS DISBANDED

Committee of Continuous Existence

CHECK IF CCE HAS DISBANDED

Party Executive Committee

Electioneering Communication

CHECK IF NO OTHER ELECTIONEERING COMMUNICATION REPORTS WILL BE FILED

**(5) REPORT IDENTIFIERS**

Cover Period: From \_\_\_ / \_\_\_ / \_\_\_ To \_\_\_ / \_\_\_ / \_\_\_ Report Type \_\_\_\_\_

Original     Amendment     Special Election Report     Independent Expenditure Report

**(6) CONTRIBUTIONS THIS REPORT**

Cash & Checks        \$ \_\_\_\_\_

Loans                    \$ \_\_\_\_\_

Total Monetary        \$ \_\_\_\_\_

In-Kind                 \$ \_\_\_\_\_

**(7) EXPENDITURES THIS REPORT**

Monetary Expenditures        \$ \_\_\_\_\_

Transfers to Office Account        \$ \_\_\_\_\_

Total Monetary                \$ \_\_\_\_\_

**(8) Other Distributions**

\$ \_\_\_\_\_

**(9) TOTAL Monetary Contributions To Date**

\$ \_\_\_\_\_

**(10) TOTAL Monetary Expenditures To Date**

\$ \_\_\_\_\_

**(11) CERTIFICATION**

**It is a first degree misdemeanor for any person to falsify a public record (ss. 839.13, F.S.)**

I certify that I have examined this report and it is true, correct, and complete.

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(Type name)

Individual (only for electioneering commun.)     Treasurer     Deputy Treasurer

(Type name)

Candidate     Chairperson (only for PC, PTY & electioneering commun. organization)

**X**

Signature

**X**

Signature

## INSTRUCTIONS FOR CAMPAIGN TREASURER'S REPORT SUMMARY

- (1) Type full name of candidate, political committee, committee of continuous existence, party executive committee, or individual or organization filing an electioneering communication report.
- (2) Type the address (include city, state, and zip code). You may use a post office box. If the address has changed since the last report filed, check the appropriate box.
- (3) Type identification number assigned by the Division of Elections.
- (4) Check one of the appropriate boxes:  
 Candidate (type office sought - include district, circuit, or group numbers)  
 Political Committee  
 Committee of Continuous Existence  
 Party Executive Committee  
 Electioneering Communication  
  
 If PC or CCE has disbanded and will no longer file reports, check appropriate box.  
 If individual or organization will no longer file electioneering communication reports, check appropriate box.
- (5) Type the cover period dates (e.g., From 07/01/03 To 09/30/03)  
 Enter the report type using one of the following abbreviations (see *Calendar of Election and Reporting Dates*). If report is for a **special election**, add "S" in front of the report code (e.g., SG3).

Quarterly Reports	General Election Reports
January Quarterly..... Q4	46 <sup>th</sup> Day Prior ..... G1
April Quarterly ..... Q1	32 <sup>nd</sup> Day Prior ..... G2
July Quarterly ..... Q2	18 <sup>th</sup> Day Prior ..... G3
October Quarterly..... Q3	4 <sup>th</sup> Day Prior ..... G4
Primary Reports	90-Day Termination Reports (Candidates Only)
32 <sup>nd</sup> Day Prior..... F1	Termination Report ..... TR
18 <sup>th</sup> Day Prior ..... F2	
4 <sup>th</sup> Day Prior ..... F3	

- Check one of the appropriate boxes:  
 Original (first report filed for this reporting period)  
 Amendment (an amendment to a previously filed report)  
 Special Election Report  
 Independent Expenditure Report (see Section 106.071, F.S.)

- (6) Type the amount of all contributions this report:  
 Cash & Checks  
 Loans  
 Total Monetary (sum of Cash & Checks and Loans)  
 In-kind (a fair market value must be placed on the contribution at the time it is given)
- (7) Type the amount of all expenditures this report:  
 Monetary Expenditures  
 Transfers to Office Account (elected candidates only)  
 Total Monetary (sum of Monetary Expenditures and Transfers to Office Account)
- (8) Type the amount of other distributions (goods & services contributed to a candidate or other committee by a PC, CCE or PTY).
- (9) Type the amount of TOTAL monetary contributions to date (parties keep cumulative totals for 2 year periods at a time (e.g., 01/01/02 – 12/31/03). Candidates keep cumulative totals from the time the campaign depository is opened through the termination report).
- (10) Type the amount of TOTAL monetary expenditures to date (parties keep cumulative totals for 2 year periods at a time (e.g., 01/01/02 – 12/31/03). Candidates keep cumulative totals from the time the campaign depository is opened through the termination report).
- (11) Type or print the required officer's name and have them sign the report:  
 Candidate report (treasurer & candidate must sign)  
 PC report (treasurer & chairperson must sign)  
 CCE report (treasurer must sign)  
 PTY report (treasurer & chairperson must sign)  
 Electioneering Communication report (individual or organization's treasurer & chairperson must sign)

**AMENDMENT REPORTS:** An amendment report summary should summarize only contributions, expenditures, distributions, & fund transfers being reported as additions or deletions. Read the instructions for the sequence number & amendment type fields on the back of forms DS-DE 13, 14, 14A and 94. The Division will summarize all reports submitted for each reporting period and for the filer to date.