

**CITY OF BELLEVUE
REGULAR COMMISSION MEETING
MINUTES**

**BELLEVUE CITY HALL
COMMISSION CHAMBERS**

**January 4, 2005
7:00 PM**

Mayor STEVE BAIRSTOW
Seat 1 EMERY ABSHIER
Seat 2 KENNETH R. NADEAU
Seat 3 PAULA CHAFFIN
Seat 4 PAUL ANDERSON

PRESENT: MAYOR BAIRSTOW; COMMISSIONERS: ABSHIER, ANDERSON, CHAFFIN; NADEAU; ATTORNEY LANDT; CHIEF STRICKLAND; INFORMATION TECH TOWNE; CITY CLERK/ADMINISTRATOR McKAMEY, DEPUTY CITY CLERK DeGENNARO

ABSENT: PUBLIC WORKS DIRECTOR MONROE

1. APPROVAL OF MINUTES

- a) 12/07/04 REGULAR MEETING
- b) 12/21/04 REGULAR MEETING

Commissioner Nadeau stated he had a correction on Pg. 4, of the 12/7/04 Minutes, the last sentence in Paragraph three, reads "If COB stays a poster stamp City...., and it should read "If COB stays a postage stamp City...."

Commissioner Nadeau made a Motion to Approve the Minutes as corrected and Commissioner Chaffin seconded the Motion.

On roll call vote, YES: Nadeau, Anderson, Abshier, Chaffin, Bairstow
The Motion passed with a 5-0 vote.

2. PROCLAMATION: BELLEVUE HIGH SCHOOL FOOTBALL TEAM

Clerk McKamey read the Proclamation declaring January 4, 2005 as Bellevue High School Football Team's Day in the City of Bellevue. Mayor Bairstow shook hands and thanked each member of the football team for a great season as their names were read by the Clerk.

3. FRIENDS OF THE LIBRARY

Gene Moore, President of the Friends of the Library, came forward and asked that they be allowed to put a shed on the Book Nook property for storage. Mayor Bairstow stated that since the property was a City lease to the Friends of the Library they had to come before the Commission for approval.

Commissioner Chaffin made a Motion to Approve the request and Commissioner Abshier seconded the Motion.

On roll call vote, YES: Nadeau, Anderson, Abshier, Chaffin, Bairstow
The Motion passed with a 5-0 vote.

4. FIRST READING, ORDINANCE 2005-01, BUILDING PERMITS

Mayor Bairstow stated that this was first reading of Ordinance 2005-01 and Clerk McKamey read First Reading of Ordinance 2005-01, Building Permits, Title Only. The Clerk gave a brief overview of the Ordinance and stated that this Ordinance would require a detailed site plan to be included with applications for building permits.

Mayor Bairstow asked if anyone in the audience who was in favor or opposed to the proposed Ordinance wanted to come forward. No one came forward.

Commissioner Anderson asked on Pg. 1 of the Ordinance, #3, who would provide the proof and the Clerk stated that the process in the Code would have to be followed and if they need a variance the City would inform them of that through the application process.

Commissioner Anderson asked on Pg. 1, #6 “any other information.” Attorney Landt stated that phrase was right out of the existing Ordinance, but the additional language appears as the last sentence which would not relate to everyone, but there may be cases when it is needed. The Clerk stated that under #2 it details what is required, but if that is not enough then we can ask for a survey.

Commissioner Anderson stated who checks to see if a building is overbuilt on the property. Building Inspector, Wilbur Cox, stated that when the final inspection is done, he checks the site plan which is posted at the site with what is actually out in the field.

Commissioner Nadeau made a Motion to Approve First Reading of Ordinance 2005-01 and Commissioner Chaffin seconded the Motion.

On roll call vote, YES: Nadeau, Anderson, Abshier, Chaffin, Bairstow
The Motion passed with a 5-0 vote.

5. HAZARD MITIGATION GRANT

Kim Holder, PW Projects Staff Assistant, came forward and stated that money for the Hazard Mitigation Grant has been allocated to various counties as a result of the hurricanes.

The City has two projects high on the Critical Infrastructure portion of the list for Hurricane Jeanne. However, before the City can apply for the Grant the City has to match a portion of the grant money. Ms. Holder stated that the City needs to match 25% of the \$280,000 grant which comes to \$70,000. The Clerk stated that the majority of the funds would come out of the Fund Balance of Water & Sewer Fund with a minor portion coming out of the General Fund.

Commissioner Chaffin made a Motion to Match the Funds for the Grant and Commissioner Abshier seconded the Motion.

On roll call vote, YES: Nadeau, Anderson, Abshier, Chaffin, Bairstow
The Motion passed with a 5-0 vote.

6. SPORTS COMPLEX LEAGUE CONTRACTS

Commissioner Nadeau stated that he had met with the Dixie Youth Group and there are several new board Members and feels that the Board would do good things for the Baseball Program for the boys. Commissioner Nadeau stated that he has substantially resolved the contract issues and was looking for some direction from the Commission. The contracts are generally the same with some differences in the concession fees. The concession fees were adjusted for the Dixie Girls so they are now paying the same as the Dixie Youth each month. They did not adjust the soccer league because the City does not provide them with a building to run the concessions.

Commissioner Chaffin asked if the light bills had been paid by the leagues and Commissioner Nadeau stated except for Dixie Youth owing \$600 for light bill every thing else is up to date. Commissioner Nadeau stated that all three leagues start sign up next week and they provide financial statements and insurance as part of their contract. Commissioner Chaffin stated she would need to see all financial statements before she would vote on the contracts.

Commissioner Abshier stated that this is a new group of people running the Boys Dixie Youth League so it could be difficult to get information from the previous Board. Commissioner Nadeau stated that Fred King, Recreation Coordinator, was hired to handle those issues and Commissioner Chaffin stated they should be able to provide something. Commissioner Nadeau stated if the Commission likes the language in the contracts then he would go to the leagues and tell them what we need from them.

Mayor Bairstow stated that the concession stands were to make the Park Department more self-sustaining. The concession stands are a great source of revenue and under these contracts the City gives away a revenue source to the leagues, and that is not appropriate. The Mayor stated that the City should also handle maintenance, and there would be a fee which should be determined now at contract time. The Mayor stated that he would like to see the cost before the Commission decides if it would take over the concession stands. Commissioner Nadeau stated that the long term goal is to have the City take over the concession stands.

Attorney Landt stated that on Pg. 5 of the Dixie Youth Contract, #18, it reads that the Public Works Director would provide a playing schedule for the Dixie Youth League. That should be changed to the Recreation Coordinator instead of the PWD. The Attorney stated that on Pg. 6, of the Dixie Youth Contract, #19, it should state that disputes would be arbitrated by the Recreation Coordinator and then provide an appeal to the Commission so every dispute does not come before the Commission, but to the person overseeing the park. The Attorney stated that since providing a roster has been a recurring problem, he would suggest that the City put in place a two tier fee participation fee of \$5.00 with the roster, or \$6.00 without the roster; this would provide the Leagues some incentive to turn in the rosters.

Commissioner Nadeau stated that he was trying to get RFP information together on the concession stands for the next meeting so that the Commission can select the best way to do them and put them out to bid.

Fred King came forward and stated that the league should be playing the first week in February and that he hoped to have a concession stand by that date. Mr. King stated that he was trying to work it out for the City to run the concession stands, but he wants to do it right and the City

would have to take over the expenses that go along with the concession stands i.e. paying the umpires and buying home plates. Mr. King stated he wants to have it so when the teams come out to play they have nothing to do except possibly line the field.

Commissioner Abshier stated he was in support of what Mr. King was trying to do and he was on the right track. The Dixie Youth Boys team are happy and that has been a major accomplishment because there has been nothing but hostility among the leagues since he has been there. Mr. King stated that he has someone who may donate bathroom fixtures. Commissioner Nadeau stated that the Dixie Youth would make temporary improvements until the grant money comes in; that had to be done in order for them to use the field for 2005. Kim Holder stated that the goal was to tear everything down and start over, but the temporary renovations would not count toward "in kind" grant matches because you need to have the grant before you do the work.

Gary Hinerman, President of the Dixie Girls League, came forward and stated that he has 200 girls that want to play and they don't have fields. Mr. Hinerman stated he could get volunteers to help construct a new facility, but there are concerns about investing money in a field that does not belong to the league. Mr. Hinerman stated without the concession stand his league would go down because they make 50% off of the concessions and they buy the girls' equipment and pay the umpires. The teams in this league came in second, third, and third last year in the State Championships and the City needs to do something special for this league.

Commissioner Chaffin stated the City has funds set aside for improvements and she feels that money could be used to build a field so any child can play, boy or girl.

Commissioner Abshier stated that there was a conceptual plan for the girls domain and it was incorporated into the Master Plan. This program is great and has grown since the first year and they need a field; this needs to be pushed forward. Commissioner Anderson stated that the plan was put on hold until the old concession stand was back in shape, then we were going to expand. The Commissioner stated that if the Leagues need buildings they need to come and inform us what is going on out there.

Commissioner Nadeau asked what the cost would be to put lights out on the fields and Mr. King stated \$25,000. Commissioner Nadeau stated he would get together some figures for lights and the costs of taking over the concession stands and present them at the next meeting.

7. DEPARTMENT HEAD COMMENTS

PWD MONROE: Absent

CHIEF STRICKLAND: Nothing at this time.

IT COORDINATOR TOWNE: Stated that the transition of the server room was completed.

CLERK/ADMINISTRATOR McKAMEY: Discussed the Social Security Cost of living went to 2.7% and was effective 1/1/2005. The Clerk asked the Commission if they had any workshop topics they wanted her to schedule.

8. UNSCHEDULED AUDIENCE

Rick Fonte stated he was please that the City hired a Recreation Coordinator at the ballpark because it was needed.

9. COMMISSION COMMENTS

Commissioner Abshier – Nothing at this time.

Commissioner Chaffin – Nothing at this time.

Commissioner Nadeau - Stated that he would be attending the Legislative Delegation next week.

Commissioner Anderson - Stated for the City to check all the stop signs to make sure that none were blocked by tree limbs.

Mayor Bairstow – Nothing at this time.

The meeting was adjourned at 8:30 P.M.

ATTEST:

Sandi McKamey, CMC, CPM
City Clerk/Administrator