

CITY OF BELLEVIEW  
REGULAR COMMISSION MEETING  
AGENDA

BELLEVIEW CITY HALL  
COMMISSION CHAMBERS

Mayor TAMMY C. MOORE  
Seat 1 MICHAEL J. GOLDMAN  
Seat 2 KENNETH R. NADEAU  
Seat 3 WILMA C. LOAR  
Seat 4 PAUL B. ANDERSON

July 18, 2006

6: 00 PM

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*IF A PERSON SHOULD DESIRE TO APPEAL ANY DECISION MADE BY THE BOARD OR COMMISSION A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED MAY BE NEEDED. IT IS YOUR RESPONSIBILITY TO HIRE A COURT REPORTER TO MAKE A VERBATIM TRANSCRIPT, OR A TAPE OF THE MEETING CAN BE PURCHASED FOR \$5.00/TAPE AT THE CITY CLERK'S OFFICE. THE CITY IS NOT RESPONSIBLE FOR ANY MECHANICAL FAILURE OF RECORDING EQUIPMENT*

This meeting has been properly noticed PD

**AGENDA:**

**07/17/06 Budget Workshop @ 6:00 PM**

**07/19/06 Budget Workshop @ 6:00 PM**

**08/02/06 Budget Workshop @ 6:00 PM - Cancelled**

**08/03/06 Budget Workshop @ 6:00 PM - Cancelled**

**08/04/06 Budget Workshop @ 6:00 PM - Cancelled**

CITY OF BELLEVIEW  
WORKSHOP MEETING  
MINUTES

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BELLEVIEW CITY HALL  
COMMISSION CHAMBERS

July 25, 2006

Mayor TAMMY C. MOORE  
Seat 1 MICHAEL J. GOLDMAN  
Seat 2 KENNETH R NADEAU  
Seat 3 WILMA C. LOAR  
Seat 4 PAUL B. ANDERSON

PRESENT: MAYOR MOORE; COMMISSIONERS: ANDERSON; GOLDMAN;  
LOAR; NADEAU; CITY CLERK MC KAMEY; DEPUTY CITY CLERK  
DeGENNARO

**BUDGET WORKSHOP**

Mayor Moore called the meeting to order and reviewed the Options on Page 10 and stated that they added Commissioner Goldman's option #D which was to go with only the City Planner.

Mayor Moore stated that Commissioner Loar wanted to go with option A  
Commissioner Nadeau and the Mayor wanted option B or D  
Commissioner Loar stated she wanted to change to option D, Planner only  
Commissioner Goldman stated he came up with option D because: the Commission could not come to a consensus and the work needed to get done right now so get someone in here to do the work; under option D, everything stays as it was now and we bring in a Planner as a support role who would take the burden of work (50%) off the senior staff, PWD, City Clerk, and Attorney Landt.

Commissioner Anderson stated that the role of the planner after a short period of time would be the person that the developers would contact and take any information that they needed and then go to the Department Heads. The staff stated up to 24 months ago said they could see this coming and even budgeted money for a Planner 2 - 3 years ago. The staff has done its job by alerting the governing body now we were in it and it came out the 50% of staff time was devoted to planning.

The Clerk stated that the planner would relieve both her and the PWD tremendously; it would not relieve them entirely, but would take a tremendous amount of work off of them. The Clerk stated that 50% was a low number and they were starting to get overwhelmed. Commissioner Anderson stated that there was nothing in the budget stating you were overwhelmed and the Clerk stated processing developments and site plans were taking up more and more of their time away from the other areas that the PWD and she oversaw. The Clerk stated she was not doing as much as she could because she had to spend so much time on development related issues.

Commissioner Anderson stated the Clerk asked for a planner and that was it, the former Commission said the City needs a Manager and now she needs a planner. Did the Clerk say she

did not want a Manager? Clerk McKamey stated that the first time it was presented about three years ago, it was stressed that the planner would relieve both her and the PWD of a lot of work. A planner would directly benefit the PWD, The City Clerk/Administrator and the Land Code Specialist directly.

Commissioners Goldman, Loar and chose option D  
Commissioner Nadeau chose option B or D

Commissioner Anderson stated at this time we need a Manager and 7 Commissioners have stated the City need a Manager over a Planner so he was going to stay with that. Commissioner Goldman stated he was not taking anything away from what Commissioner Anderson was saying because he was correct and he agreed with him, but this body was not able to get behind the City Manager. Commissioner Goldman stated when he looked at the PWD's desk, he could really put himself in that position. The Commissioner stated he could see that they needed some help and if we could not do one thing, then we need to because the work load was strangling the staff and we might be able to get to a consensus for hiring a qualified candidate for planner.

Mayor Moore stated she was opposed to the Manager Position for a long time and had not changed her mind on that. A Manager delegates and oversees the running of every thing. The department heads don't need that. The City needs a Planner and recommended adding to this job description a person who was responsible for looking for grants.

Commissioner Anderson asked if the Planner was going to be a department head or general employee and the Mayor stated her consensus was they would be under Administration, but not a department head. Mayor Moore recommended a Planner this year and revisiting the City Manager position in the future.

Commissioner Nadeau stated that on Pg. 35 Police Department revenues – each year more vehicles pass through the City but fines and forfeitures goes down each year. Chief Strickland stated that the Commissioner was looking at what they set each year, but that figure was the total of all the accounts. The Clerk stated fines and forfeitures are broken out because of restrictions as to use, i.e. training and education and automation for technology. The Clerk reminded the Commission that the checks are sent in arrears and there would be checks received in October that would be credited to this fiscal year. Chief Strickland stated the officers were using discretion and writing good tickets. Commissioner Nadeau stated he shows \$9,500 for cost recovery and \$24,000 next year and the Chief state it was picking up each month.

Commissioner Nadeau stated the road construction budget on Pg. 57 shows \$282,544, and at the rate road construction was increasing that would pave 2 blocks in the City of Belleview. Commissioner Nadeau stated that if we were relying on the local option gas tax as a source for road maintenance, it was becoming outpaced by road building.

Commissioner Anderson stated the reason the City did not do paving jobs was because the crews were in on the Baseline extension water mains and also on 100<sup>th</sup> street doing other work instead

of road pavement. A bid had been awarded for this year.

Commissioner Anderson stated there were only a few lights on 484 from the City limits into the town and the PWD stated he would call Sumter Electric and get something started.

The Commissioner stated that the prices for the cemetery lots need to be increased. The Commissioner asked the Clerk to check surrounding cities for their costs. When asked about the garbage franchise, the Mayor stated that the contracts come up at the end of December and the PWD stated the County had contacted him for an Interlocal Agreement for our waste.

Commissioner Anderson asked about the new road sales tax and if the City would get a percentage. The PWD stated our percentage had already been computed and MTO, Greg Slay, came down and said this was your share and the Mayor asked the PWD to ask how they computed the percentage.

Commissioner Anderson asked if the new officer position would make our staff over or under the State average for cities. The Clerk stated that State average was between 2-3 officers per 1,000 and we were over 3 for 1000 residents. Commissioner Goldman stated the State average was 2.54 per 1000 residents.

Commissioner Anderson stated one position was to come on board and then another position was to come on under a grant so what was the status of that position. Chief Strickland stated they were not hiring an officer this year because they could not find the grants. The Clerk stated the budget figures presented included the previously added officer; increases in gas and oil, and increases in liability insurance. Chief Strickland stated there were officers due for promotions this year.

Commissioner Anderson stated that on Pg. 6 shows the comparison with fines and forfeitures revenues up \$4,700 and police department expenses up \$87,000. The Clerk explained that last year's budget fines and forfeitures was too high, with not as much taken into consideration as far as breaking out what goes into the restricted accounts. The Clerk stated that this proposed budget was more realistic and the recent trend had shown an increase in fines and forfeitures.

Commissioner Nadeau stated the City generates fixed revenue off of each ticket and Chief Strickland stated the percentage had not increased. Commissioner Goldman stated the tickets increased but your percentage had been the same for 4 years. We need to look into that because the PD has to write more tickets to get what they got 4 years ago. The Chief stated we no longer receive any misdemeanor fines; the Sheriff gets the misdemeanor fines now per the State Statutes.

Commissioner Anderson questioned the Land Development budget increases. The Clerk stated \$57,000 was included for the Planner, and there was also an increase in the building permit fees. Commissioner Anderson stated why we were going up when the trend was to slow down. The Clerk stated she spoke with the building official and at this point those were realistic figures.

Cobblestone North was pulling permits now and the apartments on 102<sup>nd</sup> had not pulled permits yet and we anticipate the development on Highway 441 would be pulling permits by end of next year. Mayor Moore stated we were only \$5,000 from what we had budgeted last year and Commissioner Nadeau that building revenues had been budgeted at \$154,000 and year to date there was \$179,000 collected. The revenues projected were \$50,000 higher in this area and if you take the Planner out and it would stay the same.

Commissioner Anderson asked about the Bond Debt Service information and the Mayor stated this was for the land purchase if we buy the 27 acres. The Clerk stated one proposal was for 25 years and one for 30 years. We don't know what would be involved for the purchase of the property or what it would cost; this was to just to set aside some money to have some available. Mayor Moore stated it was in the budget for a payment plan and the Clerk stated it was based on 25 years.

Commissioner Anderson asked the PWD if he intended to do any thing with the weeds around Lake Lillian. The PWD stated not unless the Commission wanted him to because the last time they did anything they were criticized by the Game Commission and the citizens for destroying the natural habitat and they had since planted lake grasses and cypress trees. Commissioner Nadeau stated he felt it was a deterrent to keep the kids out of the Lake.

Commissioner Anderson stated on Pg. 61 shows \$97,000 was left over and the Clerk stated \$30,000 of that was capital outlay for fencing. PWD stated we need to revise that estimate because we need to spend some of that money and he would give a report at the next Commission meeting. There would be some excess but not \$90,000.

Commissioner Anderson asked the Clerk to break out the special recognition in each department as well as the total amounts for the Nextel phone bills.

IT Coordinator Towne stated he wanted to go back over a Capital the Outlay item, the sound system because he felt he did not do a proper explanation the first time around. \$1,300 of the \$4000 was for the sound system which included money to place electric outlets in the floor and resolve the problems of having the wires stretched across the tables and floor. Also included was a KBM switch to switch the display on the screen between four different computers, which would cost approximately \$700.00.

Commissioner Goldman asked what the other \$2000 was for and IT Coordinator Towne stated for the electrician to put electrical outlets that meet the commercial code in the floor. Mayor Moore stated she did not see any need for the sound system at this time. Commissioner Anderson stated one of biggest complaints had always been the sound in this building and IT Coordinator Towne improved that part 100% but if an individual comes into this building and falls on that cord down there that would be a very expensive liability.

IT Coordinator Towne stated out of the \$1,300 for the sound system approximately \$800 of that was for the back feed filter which would take care of the ringing in the system and \$500 was for

a wireless microphone. Commissioner Anderson stated to improve the sound system and for safety reasons he felt were good reasons to approve the capital outlay request. Mayor Moore stated she wanted to take out the wireless microphone. On a consensus vote: All the Commissioners and Mayor agreed to approve the request minus the wireless microphone.

Mayor Moore asked about Option 1 under Contingency. The Clerk stated this amount is now \$60,000 with the changes made to the budget so far. It would require permission from the Commission to spend; any unspent money would roll back into the General Fund.

Commissioner Nadeau and Goldman stated Option 1, with Commissioner Goldman stating he wanted a super majority vote to spend the funds. Commissioner Anderson stated to take the \$60,000 completely out of the budget and give the tax payers a break.

On a consensus vote: All the Commissioners and Mayor agreed with Commissioner Anderson to give back the money to the citizens.

On the Land Purchase recommendation, Commissioner Anderson how soon would you close on the property and Commissioner Nadeau stated probably 3 months, but he was having a meeting with those individuals on Thursday. Commissioner Anderson stated that the money that would roll over from these accounts would be enough for that payment.

The Clerk stated from a financial point of view, we know we have that payment coming up and whenever you were looking towards an expense like that, we should do what we were doing in W&S and add to it little each year, so by the time we need to make a full payment it would not be such a shock. The intent of the Commission was to purchase this land, so when you look at long range, we had an excess this year's budget and met the needs, but more and more needs were coming up. You know you will eventually fund the City Manager position and the land payment; and in one or two years fund another officer; more recreation people, more people out in the field and more people in the office. The Clerk stated we took \$200,000 from Fund balance this year and spent it on road projects. Commissioner Anderson stated we were going to put the money back into Fund Balance from the gas tax. Mayor Moore stated the Commission did not vote to reinstate that money. Commissioner Anderson recommended taking the land purchase payment from the fund balance and return money to the citizens, stating this was the first year there had been an excess with most of the needs met.

On Consensus Vote all the Commissioners and Mayor agreed to take the money for the first year land payment from the fund balance.

The Clerk stated that she would re-compute the millage rate and let the Commissioners know. There was nothing else for General Fund.

Water and Sewer:

Public Works Director reviewed the Water and Sewer budget as follows:

Personnel:

Request to move the part-time cashier to full time

Capital Outlay:

Sound System - already had been adjusted

Gas Metering System - gasoline dispensing system that was already discussed

Meter readers - little individual remote units – requesting two more units

Printer was for the bills

Pump - technician pump

Cement Mixer mix – mix our own cement

Leak detector – electronic devise that finds underground leaks

Fixed meter system – Years ago the COB was one of the leaders in the Country for electronic meter reading. The City was experiencing 30-40% loss because of inaccurate meters and Commissioner Anderson was part of that. This company came in and said they could change out our meters into the new system and it would pay for itself in 2 years. We still use that same system even though we upgraded several times over the years.

The first system was a Mini computer with a wand and you touched the meter and the information went into the computer that the meter readers wear on their hip. They brought that back into the office and where the readings were downloaded into the computer system. The next technology was telephone reading that you hooked the meter to the house telephone and once a month a reading was received through the telephone; we did not go with that system. The next type of system developed was the radio read transmitter, which was attached to the meter and once a month the readings would be gathered while driving down the street. That system was problematic and the City did not go with that system. The newest system out now was Fix Net system – transmitter warranted for 20 years and once a day it sends a reading to the central location and down loads to our system here through the fiber optic link. This would work for us because we have the transmitter and we would only need to go from the tower to City Hall. When this system first started it was used at a public frequency 1-3 miles; they changed the license frequency and now getting 5 miles. From the water tower out to the land fill was a little under the 5 miles range. We commissioned a study to be sure this system would work here with one transmitter tower, but they have cautioned us to budget for 2 base stations at the cost of \$97,000. When the study is finished, we will know if we could get by with just one which would cost \$40,000 less.

The PWD stated he asked for the connection fees to be raised for new subdivisions that were coming on line so he could start installing meters. We can now tell the reading on any meter in this system; we do not have to send a man out there. We will know from day to day what the reading was; when an account is turned off we will get a report if someone starts using water and no one lives there we will get the information on the computer and it would be easy to track and

then we would send a man out.

The City of Apopka where they were working the bugs out was getting good results and then they would branch out to other cities; we were #3 or #4 in Florida for this system. This system will be very economical even though it costs a lot of money initially. It would enable us to continue our billing system without hiring a second meter reader and without buying a second truck and it should pay for itself within 3 years.

PWD Computer and Mig Welder – have already been discussed

Vehicle – request for a truck

Telephones and land payment already discussed.

On consensus vote: All the Commissioners and Mayor voted yes for all the equipment requested.

PWD Monroe stated the rates were in line with consulting engineer recommendation. Commissioner Anderson asked how we could keep the water rates the same if everything was going up. The PWD stated the Engineer did take some of that into account and we have raised the water rates over the last two years. This was a sewer increase and we based all of this on getting a few grants; we feel confident with these rates if we stay with this plan until the end of construction then we would make adjustments because we would know how much we have spent and what our payments were.

Commissioner Loar stated she would like the reporter to place it the paper that the water rates did not go up.

On consensus vote: All the Commissioners and Mayor approved the W&S Budget.

Meeting was adjourned at 8:05 PM

ATTEST:

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Sandi McKamey, MMC, CPM  
City Clerk/Administrator