



# CITY OF BELLEVIEW

*"City With Small Town Charm"*

## Development Services Department

Address: 5525 SE 119<sup>th</sup> Street, Belleview, FL 34420

Website: [www.belleviewfl.org](http://www.belleviewfl.org) Email: [DSStaff@belleviewfl.org](mailto:DSStaff@belleviewfl.org)

Telephone: (352) 245-7021 Fax: (352) 307-7708

## **Internet Café Requirements**

Per City Code Chapter 14, Article IV

### **Application Required**

- Applications must be submitted **annually** on a form approved by Development Services.
- Application fee is **\$5,000.00** and is nonrefundable.
- Change of Ownership requires a new application and fee of \$5,000.00.

### **Gaming Device Registration**

- All devices must be registered and comply with the code requirements below.
- Permittee is required to provide a complete inventory of all gaming machines or Internet gaming devices in operation on the premises of the Internet Café at all times. Inventory list shall include the manufacture(s), serial number(s), common name, type or description of the game played on the machine.
- Before a new machine or device is put into operation at the Internet Café, whether replacing a permitted machine or as additional inventory, the permittee shall notify the City of the addition of the machine to the inventory, pay the annual machine registration fee for such machine, and update its inventory accordingly.
- Each machine registered will be issued a registration decal which shall be attached to the machine and in plain view at all times.
- Registration decals for each machine are not transferable.
- Failure to display decals shall be a violation of code and subject to enforcement action by the City.

### **Annual Gaming Device Registration Fee**

- The annual gaming device registration fee of **\$100.00 per gaming device or machine** is due and payable on or before September 30 and expires September 30 of the following year.
- A late fee of **\$20.00 per machine** will be assessed for payments received after September 30.

### **Required Parking**

- There shall be one parking space for every four (4) gaming devices.
- Tables with a central gaming device are counted as one device for each seat at the table. Example: a table device with six chairs counts as six devices.

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## Zoning

- Internet Cafes within the City of Belleview are permitted in B-5 zoning designations only.

## Location

- Internet Cafés shall **not** be located:
  - Within 1,000 feet of a church, school, fixed school bus stop, or child care facility.
  - Within 500 feet of another Internet Café.
  - In a plaza, strip mall, or other multi use building.
  - **The maximum number of Internet Cafés allowed within the City of Belleview shall be five (5).**

## Hours of Operation

- Internet Cafés are permitted to operate during the hours of 11:00 a.m. to 2:00 a.m., Monday-Sunday.

## Alcoholic Beverages Prohibited

- No person shall dispense or cause to be dispensed any alcoholic beverage upon the property operated as an Internet Café.
- No person shall consume any alcoholic beverage upon any property operated as an Internet Café.
- It is unlawful to possess any open alcoholic beverage container on the premises of an Internet Café.

## No Minors

- Operators and permittees shall not permit minors to enter within an Internet Café or to remain in its parking area. Permittees shall post a conspicuous notice at all public entrances to the premises stating that minors are not allowed on the premises.

## Safety and Security

- All Internet Cafés shall provide:
  - At least one (1) licensed, uniformed, and armed security guard from a licensed Florida Security Agency to provide security for the parking area of the Internet Café during hours of operation from opening until 6:00 p.m.; and provide at least two (2) licensed, uniformed, and armed security guards from a licensed Florida agency, to provide security for the parking area and inside the Internet Café during hours of operation from 6:00 p.m. until one hour after closing, or until the last patron and employees depart the premises.
  - Install a functioning security camera system, operating during gaming hours, capable of recording and retrieving an identifiable image of persons within the gaming area, entering and exiting the premises, and at the cashier area. All security cameras are required to be a video system running on a 30-day loop.

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- Provide parking areas that are lighted and have security cameras, operating from one hour before opening until one hour after closing time.
- Post a conspicuous notice at all public entrances to the premises stating that the cash register contains a limited amount of cash.
- Install and maintain in working order, a silent alarm system capable of notifying law enforcement.

### **Right of Entry**

- Agents and employees of the City of Belleview, including but not limited to the Development Services Director or designee and officers of the City of Belleview Police Department and their agents, shall have the right to enter and inspect the public spaces of the premises at any time to ensure compliance with the provisions of this chapter or any other ordinances within their authority.

### **Site Plan Requirements**

- Most business locations are not equipped internally and may not have adequate parking to accommodate an Internet Café. Therefore, a review by the Site Plan Committee may be required. Site Plans, drawn to scale, must meet the Land Development Code, Sec. 127-31, Basic Site Plan Requirements, which include items such as parking layout, dimensions of the property, and lot coverage, as well as an interior layout of all Internet and Gaming Devices, location of electrical outlets, and other building safety systems. A pre-application meeting is free of charge and will assist business owners with questions regarding Site Plan requirements.

### **Additional Requirements & Fees**

- Upon approval of the Internet Café Application, applicants must complete the Change of Tenancy and Business Tax Receipt applications. During the Change of Tenancy process, the City Building Official and Marion County Fire Rescue will inspect the building to ensure building safety as well as compliance with the approved Site Plan. Once the inspections have passed, the Business Tax Receipt will be issued.

The fees are as follows:

- **Change of Tenancy** - \$204.00 (one-time fee that includes inspection; re-inspections will incur additional fees.
- **Business Tax Receipt** - \$52.05 per year (renewals are sent out in August and are due no later than September 30).