



# CITY OF BELLEVUE REGULAR COMMISSION MEETING AGENDA

**BELLEVUE CITY HALL**  
**Commission Room**

September 17, 2019  
6:00 PM

Mayor CHRISTINE K. DOBKOWSKI  
Seat 1 MICHAEL J. GOLDMAN  
Seat 2 GARY W. ERNST  
Seat 3 RONALD T. LIVSEY  
Seat 4 ROBERT "BO" SMITH

## **MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE - MAYOR DOBKOWSKI**

1. OATH OF OFFICE for Police Officers: Juan Luis Ortega and Steven Joel Cruz
2. APPROVAL OF MINUTES:
  - a. Minutes
3. PUBLIC HEARING: RESOLUTION
  - a. Final Public Hearing: Res 19-17, Final Millage F/Y 2019/2020
  - b. Final Public Hearing: Res 19-18, Adoption of Final Budget
4. PUBLIC HEARING: FIRST READING
  - a. First Reading: Ordinance 2019-19 Animal Control
5. UNSCHEDULED AUDIENCE/COMMENTS:
6. OTHER CITY BUSINESS/DEPARTMENT UPDATES:
  - a. Development Services: Code Enforcement Board Special Magistrate
  - b. Finance: August 2019 Financial Report
  - c. Finance: Payoff of CBT Water/Sewer Loan
  - d. Public Works: Resurfacing US 441/27/301
  - e. Public Works: Meter Replacement Project - CO
  - f. Administrator: Residential and Small Business SW RFP
  - g. Administrator: Safety Manual Revision: Organization
7. COMMISSION UPDATES:
  - a. Seat 1 - Michael J. Goldman
  - b. Seat 2 - Gary W. Ernst
  - c. Seat 3 - Ronald T. Livsey
  - d. Seat 4 - Robert "Bo" Smith
  - e. Mayor - Christine K. Dobkowski

# CITY OF BELLEVIEW

## COMMISSION MEETING MINUTES

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**Commission Room**

September 17, 2019  
6:00 PM

Mayor CHRISTINE K. DOBKOWSKI  
Seat 1 MICHAEL J. GOLDMAN  
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### **1. OATH OF OFFICE for Police Officers: Juan Luis Ortega and Steven Joel Cruz**

Chief Holland introduced each officer and gave a brief bio of each one. Mayor Dobkowski swore in each officer.

**APPROVAL OF MINUTES:** a) July 16, 2019 Minutes and July 22, 2019 Minutes  
b) August 20, 2019 and August 29, 2019

Motion made by Commissioner Smith to approve the July 16, 2019 and July 22, 2019 Minutes; Seconded by Commissioner Ernst. Motion was approved as presented by roll call vote. Ayes: Dobkowski, Ernst, Goldman, Livsey, Smith.

b) August 20, 2019 Minutes and August 29, 2019 Minutes - Pulled from Agenda.

### **3. PUBLIC HEARING: RESOLUTION**

#### **a. Final Public Hearing: Res 19-17, Final Millage F/Y 2019/2020**

Mayor Dobkowski read Resolution 19-17 Final Millage F/Y 2019-2020 and stated this is the Final Public Hearing for the Fiscal Year 2019/2020 budget for the City of Bellevue.

The millage rate is 5 mills. This millage is greater than the rolled back rate of 4.8046 Mills, an increase of 4.07%. This is a result of the increased property values and development in Bellevue.

Mayor Dobkowski stated this was a public hearing and asked if anyone in the audience had any comments. No one came forward.

Motion made by Commissioner Ernst to adopt Resolution 19-17 Final Millage F/Y 2019-2020; Seconded by Commissioner Livsey. Motion was approved as presented by roll call vote. Ayes: Dobkowski, Ernst, Goldman, Livsey, Smith.

#### **b. Final Public Hearing: Res 19-18, Adoption of Final Budget**

Mayor Dobkowski read Resolution 19-18 Final Budget for F/Y 2019-2020 and stated the city has completed a number of large capital improvement projects within the last couple of fiscal years. By comparison, this proposed budget was operational in nature. We have included a full time IT End User Support Technician and increased the part time Events and Promotions Specialist to a full time position. We will be renovating and converting the old PW Complex into the Lake Lillian Community Center and have scheduled some additional improvements to both the Lake Lillian area and the Cherokee Park Community Center. IT will be enhancing our technology infrastructure to protect our data. There are a number of PW projects including the beautification of our Hwy 441 median, repair of sidewalks, several routine upgrades and repairs to our aging water and sewer infrastructure, and the continuation of the septic to sewer project.

Mayor Dobkowski stated this was a public hearing and asked if anyone in the audience had any comments. No one came forward.

Motion made by Commissioner Ernst to adopt Resolution 19-18 Final Budget for F/Y 2019-2020; Seconded by Commissioner Smith. Motion was approved as presented by roll call vote. Ayes: Dobkowski, Ernst, Goldman, Livsey, Smith.

#### **4. PUBLIC HEARING: FIRST READING**

##### **a. First Reading: Ordinance 2019-19 Animal Control**

Mayor Dobkowski read Title Only of Ordinance 2019-19 Animal Control and DSD Chancey stated the Board directed Staff to revise the City's Animal Control Ordinance to mirror Marion County's recently adopted ordinance, with the exception of the retail pet store regulations. The changes were:

Sec. 18-50 Mandatory Microchipping

Sec. 18-53 (g) Tethering

Sec. 18-58 Location of sale of dogs and cats and Pet Stores can sell animals.

Sec. 18-60 Community Cat Initiative

Mayor Dobkowski stated this was a public hearing and asked if anyone in the audience had any comments.

1) Pat Lunardelli stated laws were passed to eliminate puppy mills; pet mills were banned in 64 counties in Florida.

Commissioner Livsey asked what constitutes a puppy mill and Ms. Lunardelli stated those who breed for profit were puppy mills.

2) Karen Ahrman stated the community needs help on how to care for a pet. She would be happy to work with the City with the Cat colony. We work with the cats and bring them back to where we got them per FL Statute 828.29.

3) Lisa Roan stated the animals need a valid health certificate with the number that was on their chip.

4) Linda Daniels stated when you purchase a sick puppy that requires a total refund from the pet store and an inspection of the pet store.

5) Kim Pruitt stated to read the definition of what a breeder is and what a puppy mill is. The puppy mill owners won't let you see the mom and dad dogs or anything like that. Retail stores are 99.9% puppy mills.

Commissioner Smith stated the dog breeders should only breed their dogs twice a year, but some people take advantage.

Mayor Dobkowski stated the only difference was the County's was a rescue model. The city of Belleview's pet stores can sell the dogs they breed or purchase.

Commissioner Ernst stated we will follow the County's tethering and microchipping and everything except the type of animals. Mayor Dobkowski stated they can tether as long as they are with the animals. Pet store owners can purchase puppies from other breeders and sell them.

DSD Chancey stated you can allow the pet stores to breed themselves or buy from another breeder.

Commissioner Livsey stated pet stores can buy from puppy mills and sell them. They must provide information on the breeder. Commissioner Livsey stated the State should regulate the puppy mills.

Commissioner Goldman stated listening to this is confusing; so adopt the County's ordinance. The paper distributed showed that local governments have banned the puppy mills. Adopt the County's ordinance and end this. Commissioner Ernst stated we will be on the same level if we go with the County.

Motion made by Commissioner Ernst to approve Marion County's Animal Control ordinance; Seconded by Commissioner Goldman. Motion failed as presented by a 2-3 roll call vote. Ayes: Ernst, Goldman; Nays: Dobkowski, Livsey, Smith.

#### **5. UNSCHEDULED AUDIENCE/COMMENTS:**

Helen Stiles came forward and asked the Commission to allow the Girl Scouts to put their Christmas Card Boards around

City Hall this year on November 24, 2019.

Motion made by Commissioner Goldman to approve the Girl Scouts putting the Christmas Card Boards around City Hall this year; Seconded by Commissioner Smith. Motion was approved as presented by roll call vote.

## **6. OTHER CITY BUSINESS/DEPARTMENT UPDATES:**

### **a. Development Services: Code Enforcement Board Special Magistrate**

DSD Chancey stated the Code Enforcement Board has not had a full board of five members since July of 2018. While we have been advertising for new members since that time, we have not received applications. The current board is presently down to three members, one of which is resigning after the September meeting. Several meetings have been cancelled due to lack of a quorum forcing enforcement items to be delayed several months.

DSD Chancey stated staff was asking for approval to revise the Code Enforcement Ordinance and establish a Special Magistrate. Mayor Dobkowski stated this was a public hearing and asked if anyone in the audience had any comments. No one came forward.

City Administrator McKamey stated the advantage of going with a magistrate was there were no ties to the city. They would look at individual cases and would be fair but could still enforce our codes. We would have to offset some of their cost. Consensus of the Commission was for the staff to proceed to revise the Code Enforcement Ordinance and establish a Special Magistrate.

### **b. Finance: August 2019 Financial Report**

Finance Director Strausbaugh reviewed the August 2019 financials which was the 11th month of the Fiscal Year. The final budget amendment would be in October.

### **c. Finance: Payoff of CBT Water/Sewer Loan**

FD Strausbaugh reviewed the CBT Water/Sewer Loan and stated in 2013 the City borrowed \$1,052,300 from Community Bank & Trust to pay off four USDA higher interest loans from the 1970-80's.

The USDA loans were financed through 2030 at a 5% interest rate. The Commission approved a ten year cash secured loan with Community Bank, saving the City approximately \$380,000. The City used a designated account which had been reserved for emergencies as the secured account for the annual payment. As Community Bank is changing its structure we must either pay this loan in full or refinance. Attached is the payoff amount for the loan to be paid on September 18, 2019. If approved, this will pay the ten year loan off in 6 years which is 4 years earlier than anticipated.

Motion made by Commissioner Goldman to approve the payoff of CBT Loan for \$526,664.46; Seconded by Commissioner Smith. Motion was approved as presented by roll call vote. Ayes: Dobkowski, Ernst, Goldman, Livsey, Smith.

### **d. Public Works: Resurfacing US 441/27/301**

PWD Phillips stated FDOT's consultant prepared 60% design documents to upgrade and resurface US Highway 441/27/301 from Baseline Road to SR 200 in Ocala.

This project will: Upgrade existing roadway to present day safety standards.

Remove on street parking within the limits of the project.

Install two (2) midblock crossings between CR 484 and SE 110th St.

Construct a 10' wide multi-use trail from SE 80th Street to SE 102nd St.

FDOT requested that the City provide a letter of agreement to the 60% construction plans submitted for the project.

Motion made by Commissioner Smith to approve the City providing a letter of agreement to FDOT and for the Mayor to execute the letter; Seconded by Commissioner Livsey. Motion was approved as presented by roll call vote.

Ayes: Dobkowski, Ernst, Goldman, Livsey, Smith.

**e. 1)Public Works: Meter Replacement Project - CO**

PWD Phillips stated National Meter Services, Inc. was awarded the contract to replace all 5/8" meters that were not Neptune meters with new Neptune meters (approximately 3,000).

This Change Order from the contractor was is for \$26,675.00 but they had another Change Order previous to this one so this amount was reduced by \$11,085 which brings the total for Change Order #2 to \$15,590. It includes testing of the old meters, replacement of curb stops, replacement of 3/4" meters and 1" meters. This CO will be funded from City funds rather than added to the SRF loan and will be incorporated into our final year end budget amendment.

Motion made by Commissioner Goldman to approve the Change Order #2 for \$15,590 to the National Meter Services Contract for the replacement of water meters in the City; Seconded by Commissioner Livsey. Motion was approved as presented by roll call vote. Ayes: Dobkowski, Ernst, Goldman, Livsey, Smith.

**2) Angie Brewer and Associates (ABA) AMR Technical Services**

PWD Phillips stated ABA is the City's Grant Coordinator and has been the go between the City and FDEP regarding the Meter upgrade and replacement project. Project cost is \$1,002,787 with \$634,524 in forgiveness, leaving loan amount of \$368,663. The Technical Services comes to \$47,100.

Motion made by Commissioner Smith to approve the ABA Proposal Number 121-100-0404 in the amount of \$47,100; seconded by Commissioner Livsey. Motion was approved as presented by roll call vote.

**f. Administrator: Residential and Small Business SW RFP**

City Administrator stated the City is in the bid process for the residential and small business solid waste collection and disposal. At the scheduled pre-bid meeting, a question was raised about the inclusion of the mandatory collection and disposal of "material removed or discharged from bar screens and hydro screens...and all sludge from the City wastewater treatment facility" at no charge - as currently written into our code.

The current agreement with Waste Pro approved in December 2016 eliminated the free pick-up and allowed Waste Pro to bill the city for providing this service. The invoices have totaled approximately \$34,000.00 / year and have been included in the water and sewer budget.

From an accounting standpoint, this properly allocates the costs to all of the citizens, both inside and outside the city limits, that were connected to the City's sewer system rather than just the Belleview residential customers who have garbage service. From the code perspective, this is a commercial service.

Mayor Dobkowski stated this was a public hearing and asked if anyone in the audience had any comments. No one came forward.

Motion made by Commissioner Livsey to eliminate the requirement for the residential hauler to provide free service of sewage related waste from the City's Code and to instruct staff to obtain quotes for service separately from the current residential and small business RFP; Seconded by Commissioner Goldman. Motion was approved as presented by roll call vote. Ayes: Dobkowski, Ernst, Goldman, Livsey, Smith.

**g. Administrator: Safety Manual Revision: Organization**

1) City Administrator McKamey stated the Safety Committee is an employee committee that meets quarterly to review employee accidents and work related safety policies and procedures. The Safety Committee members, as Safety Advocates, work with the departments to insure that areas of concern are brought to the forefront so they can be addressed. The city receives a discount on our Worker's Compensation Premiums. The proposed revisions were in Section 1.

Motion made by Commissioner Smith to approve revising Section 1 of the Safety Policies and Procedures; Seconded by Commissioner Livsey. Motion was approved as presented by roll call vote. Ayes: Dobkowski, Ernst, Goldman, Livsey, Smith.

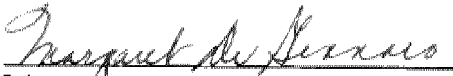
2) City Administrator McKamey stated the joint meeting with the County was scheduled for 10/9 or 10/30 at 9:00 am at the library.

**7. COMMISSION UPDATES:**

- a. **Seat 1 - Michael J. Goldman** N/A
- b. **Seat 2 - Gary W. Ernst** thanked the police officers for their support with the new officers.
- c. **Seat 3 - Ronald T. Livsey** stated the median on Robinson Road looks nice
- d. **Seat 4 - Robert "Bo" Smith** thanked DSD Chancey for all her work
- e. **Mayor - Christine K. Dobkowski** thanked the police department for their work on 9/11

**Meeting adjourned at 7:23 PM**

**Attest:**

  
**Margaret DeGennaro MMC, CPS**  
**City Clerk**