

CITY OF BELLEVUE
SITE PLAN REVIEW COMMITTEE
WAIVER REQUEST SUBMITTAL CHECKLIST

The following items, for the various types of waiver requests, must be submitted to the City of Bellevue Development Services Department, 5343 S.E. Abshier Blvd., Bellevue, FL 34420, before review by city staff. The application form must be filled in completely. Waiver requests **will not** be processed without the required attachments and fees as indicated.

A. Land Development Code Waivers:

1. Waiver request form, filled out completely.
2. Waiver fee of \$250.00 for one or more waivers submitted at the **same** time (make check payable to City of Bellevue).
3. One Aerial Photo to include surrounding area (which may be printed from the Marion County website at http://www.marioncountyfl.org/InformationSystems/IS_GIS_Maps.aspx).
4. One Site Plan (if site plan is 24"x 36" then eight copies are required).
5. If hardship is due to economical reasons, this request must include a cost estimate prepared and signed and sealed by a professional engineer indicating the cost to comply with the Land Development Code versus the cost to be saved by granting of the waiver request by the Board.

B. Family Division Waivers:

1. Waiver request form, filled out completely (Zoning review and sign off required).
2. Waiver fee of \$250.00 (make check payable to City of Bellevue).
3. One Aerial Photo of lot to include surrounding area (which may be printed from the Marion County website at http://www.marioncountyfl.org/InformationSystems/IS_GIS_Maps.aspx).
4. One Site Plan showing division of property and acreage of parent and individual parcels. Indicate access point(s) from County road and road name. Must include minimum requirements for Family Division.
5. Proof of ownership (photo ID and a copy of the deed) must be provided, or in case of a third party, a notarized letter from the property owner authorizing a third party to represent them.

C. Ordinance/Resolution Waivers:

Moratorium:

1. Waiver request form, filled out completely.
2. Aerial photo of lot to include surrounding area (which may be printed from the Marion County website at http://www.marioncountyfl.org/InformationSystems/IS_GIS_Maps.aspx).
3. Survey with topography for the lot and all adjacent lots to include elevations of the property corners, finished floor of the proposed lot and all adjacent lots if any, centerline of the road adjacent to the proposed lot corners and elevations of adjacent driveways if any.
4. Site sketch showing proposed location of all on lot improvements with total square footage of impervious area. Identify how stormwater runoff from lot will be conveyed and treated. This may include on site and off site improvements.
5. Other site specifics not included in the above, based on individual site conditions.

Irrigation:

1. Waiver request form, filled out completely.
2. Aerial photo to include surrounding area (which may be printed from the Marion County website at http://www.marioncountyfl.org/InformationSystems/IS_GIS_Maps.aspx).
3. If this request is being made on behalf of an entire community, attach evidence (such as adopted minutes) that the Homeowner's Association or other duly authorized representative body has taken action authorizing this request.
4. If you are requesting a variance because you have multiple zones that cannot be irrigated in the allowed time, attach a scaled and reasonably detailed sketch of the property showing all the different irrigation zones and the landscaped area associated with each zone.
5. Schedule of irrigation dates and times to include a period of time for which waiver is sought.



CITY OF BELLEVIEW

"City with Small Town Charm"

DEVELOPMENT SERVICES DEPARTMENT

5343 S.E. Abshier Blvd., Belleview, Florida 34420

www.belleviewfl.org Email: DSStaff@belleviewfl.org

Telephone: (352) 245-7021 Fax: (352)245-6532

Project #: _____

Received by: _____

Application Date: _____

Fees Rec'd: _____

SITE PLAN WAIVER REQUEST

Parcel Number(s): _____

Permit Number: _____

Project / Subdivision Information:

Owner(s) Name: _____

Project / Subdivision Name: _____

Unit/Block/Lot: _____ / _____ / _____ Section/Twp/Range: _____ / _____ / _____

Commercial _____ Subdivision _____ Individual Residence _____ Farm _____ Golf Course _____

Point of Contact Information:

Firm: _____ Contact Name: _____

Address: _____

City _____ State: _____ Zip Code: _____

Phone Number: _____ FAX Number: _____

Cell Number: _____ E-mail: _____

Waiver Information:

Section & Title of Code/Ordinance: _____

Justification for waiver request: _____

_____ (Attach additional waivers on a

separate sheet, if needed)

FOR STAFF USE ONLY:

AR #: _____

Date of SPRC Consideration _____ Approved: Yes ___ No ___

Date of CC Consideration _____ Approved: Yes ___ No ___

ZONING USE:

Parcel of record: Yes ___ No ___ Eligible to apply for Family Division Yes ___ No ___

Zoned: _____ ESOZ: _____ Must Vacate Plat: _____ Verified by: _____