



CITY OF BELLEVIEW
"City with Small Town Charm"
 DEVELOPMENT SERVICES DEPARTMENT
 5525 SE 119th St., Belleview, Florida 34420
www.belleviewfl.org Email: DStaff@belleviewfl.org
 Telephone: (352) 245-7021 Fax: (352) 307-7708

Project #: _____
Received by: _____
Application Date: _____
Fees Rec'd: _____

REGISTRATION OF ABANDONED REAL PROPERTY

Chapter 2 Article VI City of Belleview Code of Ordinances, requires that mortgagees of real property shall perform an inspection of the property that is the security of the mortgage, upon default by the mortgagor, prior to the issuance of Notice of Default. If the property is found to be vacant or shows evidence of vacancy, it shall be deemed abandoned and the mortgagee shall, within ten (10) days of the inspection, register the property. The annual registration fee is \$ 150.00 per property. (Refer to the City of Belleview Code of Ordinances Chapter 2 Article VI for detailed information.)

PROPERTY INFORMATION: (Please print or type)

PROPERTY ADDRESS: _____

LEGAL DESCRIPTION: _____

PARCEL NUMBER: _____

MORTGAGEE NAME: _____

ADDRESS: _____

**Mortgagee address is where notices will be sent.*

TELEPHONE: _____ Fax#: _____

EMAIL: _____

LOCAL CONTACT: _____

ADDRESS: _____

TELEPHONE: _____ Fax#: _____

EMAIL: _____

MAINTENANCE COMPANY NAME: _____

ADDRESS: _____

TELEPHONE: _____ Fax#: _____

EMAIL: _____

24 HOUR EMERGENCY CONTACT NAME: _____

ADDRESS: _____

TELEPHONE: _____ Fax#: _____

EMAIL: _____

FORECLOSURE ATTORNEY NAME: _____

ADDRESS: _____

TELEPHONE: _____ Fax#: _____

EMAIL: _____

RECORDATION INFORMATION FOR LIS PENDENS: _____

**Official record Book and Page and recording Date*

DATE OF INITIAL INSPECTION: _____

It is the purpose and intent of the City to establish a process to address abandoned real property located within the City. It is the City's further intent to specifically establish abandoned residential property regulations as a mechanism to protect residential neighborhoods from becoming blighted through the lack of adequate maintenance and security of abandoned properties. It is further the City's intent to protect its citizens and others from the dangers associated with certain abandoned property.

1. **[Section 2-259a]** Registration of Abandoned Real Property: Mortgagee who holds a mortgage on real property located within the city must perform an inspection of the property that is the security for the mortgage, upon default by the mortgagor, prior to the issuance of a notice of default. If the property is found to be vacant or shows evidence of vacancy, it shall be deemed abandoned and the mortgagee shall, within ten (10) days of the inspection, register the property with the director of development services, or his or her designee, on forms provided by the city.
2. **[Section 2-259b]** If the property is occupied but remains in default, it shall be inspected by the mortgagee or his designee monthly until (1) the mortgagor or other party remedies the default, or (2) it is found to be vacant or shows evidence of vacancy at which time it is deemed abandoned, and the mortgagee shall, within ten (10) days of that inspection, register the property with the director of development services, or his or her designee, on forms provided by the city.
3. **[Section 2-260]** Maintenance and Security Requirements: Properties shall be maintained and secured in accordance with the City of Bellevue Code of Ordinances.

All violations of **Chapter 2 Article VI** may be subject to a penalty of up to \$ 250.00 for the first offense. Subsequent violations may be subject to a penalty of up to \$ 500.00.

REGISTRATION FORM COMPLETED BY: _____ TITLE: _____
(Print Name)

SIGNATURE: _____ DATE: _____

State of _____

County of _____

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization, this _____ day of _____, 20____, by _____, who is personally known to me or has produced _____ as identification.

Notary Public Signature

(seal)

INTERNAL USE ONLY

Annual Registration Fee \$ 150.00 per property paid _____ by _____, _____
(method of payment) (check # if applicable)